kitchen Booking Form (F)

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Aberdeen Street
Church Of God Of Prophecy
Birmingham B18 7DL
0121-551-3919

NAME OF PERSON BOOKING THE KITCHEN

Full Name : Contact :

Address :

FOOD HYGEINE CERTIFICATION/DETAILS

Awarding professional body

Date Awarded : Certificate Ref No :

Contact details : Certificate Expiry date :

Certificate attached with this booking form Yes Certificate Level :

INDEMNITY INSURANCE FOR KITCHEN USAGE DETAILS

Policy Holder : Policy Number :

Contact details :

Effective date : End Date :

Insurance Company details

Coverage details

Signature : Indemnity Limit :

AGREEMENTS (THESE MUST BE COMPLETED WITH THIS BOOKING FORM)

	Yes	No
I have submitted my security fee of £150		
I have attached a copy of my Food Hygeine certificate		
I have reviewed and signed the booking hire Terms and Conditions		

I affirm that my answers are truthful and thorough, recognizing that supplying false information could result in termination of my event

Date : Signature :

Reverse Side

WHAT EVENT WILL THE KITCHEN BE USED FOR

Event Name : Event Type

Event Start : Event break Event Finish

Access time : Leave site time :

ROOM/ AREA REQUIRED (PLEASE TICK)

	Main Kitchen	Overflow ground floor	

ADDITIONAL HIRE ITEM ADDITIONAL CHARGE MAY APPLY(PLEASE TICK)

Cutlary disposable	Table cloths paper covering	Tea/Coffee pump Action airpot vacuum	paper cups glassware tea ware	Tables	Chairs

ADDITIONAL STAFF THAT ARE UNDER YOUR SUPERVISION WORKING IN THE KITCHEN

Staff 1 Full Name : Contact No:

Staff 2 Full Name : Contact No:

Staff 3 Full Name : Contact No :

PAYMENT/FEES/ WITH THIS BOOKING FORM (PLEASE TICK)

Security Deposit £150

Kitchen Hire Cost £200 per 7 Hours

Church Banking Details

Payment Reference: Name of booking Event

Account Name: Church of God of Prophecy	Account No : 40706311	Account Sort No: 60-22-22